

Date rcvd in Grad Sch \_\_\_\_\_  
 Membership Comm \_\_\_\_\_  
 Graduate Council \_\_\_\_\_  
 DB/Ltr \_\_\_\_\_

# Graduate Faculty Application

(for full-time, tenure track faculty)



The University of Akron  
**Graduate School**

**Name:**

**Department:**

**Rank:**

**Category requested:**

Graduate Degree	Mo/Yr Conferred	Major Field	Institution

1. Received terminal degree within one year of the application date:
2. Previous graduate faculty category at The University of Akron (list category and dates):

**Quality** is the primary factor in awarding membership on the Graduate Faculty. Those closest to the discipline are in the best position to provide a quality assessment of a candidate's research, scholarly and/or creative accomplishments. The role of the department's graduate faculty, the department chair/school director, and the collegiate dean in evaluating the candidate's credentials for graduate faculty membership is to provide the crucial quality assessment.

All applications forwarded for graduate faculty membership must contain written assessments of the quality of the candidate's research, scholarly, and/or creative activities. The primary role of the Graduate Council is to determine whether or not applicants have met the minimum Graduate School requirements for the categories below.

### **Category I**

Qualifies the faculty member to teach masters' and doctoral courses, and to serve on masters' and doctoral committees. To be nominated and recommended for Category I, candidates must possess terminal degrees appropriate to their fields. Category I appointments may be for the duration of the faculty member's appointment to the university and do not require renewal.

Current Graduate Faculty: Upon completion of current term, Category I will be automatically awarded, unless the faculty member seeks either Category II or III status.

New Graduate Faculty: New graduate faculty that do not qualify for a higher category must complete the application by checking the Category I box and obtaining chair and dean signatures. No additional materials are required. These faculty may apply for Category II or III status as they meet additional requirements.

### **Category II**

Qualifies the faculty member for all Category I responsibilities as well as directing masters' theses. To be nominated and recommended for *Category II*, candidates must possess terminal degrees appropriate to their fields. They must also be actively engaged in scholarly or creative activities demonstrative of current knowledge of and involvement with their fields as evidenced by paper presentations at national and regional meetings of the professional discipline, or reviewed performances or exhibits. Other evidence of scholarly or creative activities such as panel membership, service as discussant, or performance activities will be considered.

A minimum of **one refereed publication within the last five calendar years is required**. For non-publication oriented disciplines, reviewed creative work or activity in a recognized forum is required.

### **Category III**

Qualifies the faculty member for all Category II responsibilities as well as directing doctoral dissertations. To be nominated and recommended for *Category III*, candidates must possess terminal degrees appropriate to their fields. They must also be actively engaged in scholarly activity as demonstrated by at least **four refereed scholarly publications within the last five calendar years** or the equivalent (**two of these must be refereed journal articles or chapters in scholarly books**.) In appropriate disciplines, scholarly books containing substantial original material by the author may be substituted for the refereed publications described above.



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## Minimum Requirements

Please clearly document the **required** refereed scholarly publications (**refereed journal articles or chapters in scholarly books**) for **Category II** (one publication) or **Category III** (four publications) as indicated below. Complete bibliographic citations (including **page numbers** and **dates**) are required. **Important note:** materials “*in press*” will not be accepted. *Do not attach a standard curriculum vita*; type relevant information into this document. Hand written applications will not be accepted.

**1<sup>st</sup> refereed publication:**

**2<sup>nd</sup> refereed publication:**

Please clearly document the two additional **required** refereed scholarly publications (**refereed journal articles or chapters in scholarly books**) or their equivalent (as defined by departmental Graduate Faculty Membership documents) for **Category III** as indicated below. Complete bibliographic citations (including **page numbers** and **dates**) are required. **A departmentally approved list of equivalencies must be attached for equivalencies to be considered.**

**3<sup>rd</sup> referred publication or equivalent:**

**4<sup>th</sup> refereed publication or equivalent:**

Faculty members in departments requiring additional refereed publications for **Category III** status must document those publications or their equivalencies below. Complete bibliographic citations (including **page numbers** and **dates**) are required.

**5<sup>th</sup> refereed publication or equivalent:**

**6<sup>th</sup> refereed publication or equivalent:**

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(Applicant signature)

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Date

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The University of Akron  
**Graduate School**

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## Approval Signatures:

The Graduate Faculty in this department/school, Department Chair/School Director, and Dean of the College hereby attest that the applicant has applied for the category indicated. Each individual as signed below has indicated his or her approval/disapproval of this applicant.

**Applications must include a Quality Assessment by the Department Graduate Faculty to be accepted by the Graduate School. Quality Assessments made by the Department Chair/School Director and Dean of the College are encouraged but not required.**

Category requested\*:

Category I

Category II

Category III

*Applications will only be evaluated for the Category requested.*

\*If Category I is sought, chair and dean signatures are required for New Graduate Faculty. No additional materials are required.

## Required Department Graduate Faculty Quality Assessment

Please provide a quality assessment of this applicant, addressing items such as how the applicant has met the department/school criteria, substitutions for peer reviewed publications, the quality of the journals or forums, including electronic, in which the work is presented, the value of the work to the discipline, etc. in the space below or as an attachment.

Approved

Disapproved

\_\_\_\_\_  
Authorized Graduate Faculty Signature

\_\_\_\_\_  
Date

## Department Chair/School Director

Approved

Attached Quality Assessment

Disapproved

\_\_\_\_\_  
Department Chair/School Director Signature

\_\_\_\_\_  
Date

## Dean of the College

Approved

Attached Quality Assessment

Disapproved

\_\_\_\_\_  
Dean of the College Signature

\_\_\_\_\_  
Date

*Note: A rationale should be attached for any recommendation differing from that of the department graduate faculty.*

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